



## **Casa de Esperanza**

**Mission: Mobilize Latinas and Latino communities to end domestic violence.**

### **Position Description: Member of the Board of Directors**

#### **Position Purpose**

The Board of Directors is legally responsible for all activities of the agency. Board members are responsible for:

- Determining the agency's major policies.
- Approving the annual budget and monitoring/approving the corporate finances.
- Employing/supervising the agency's executive leadership staff—the Chief Executive Officer (CEO), the Chief Executive for External Relations (CEER).
- Providing the direction and leadership needed to support the agency's philosophy, mission and strategic plan.

#### **Accountabilities of Individual Board Members**

- To be engaged members of the Board by preparing for, attending and participating in Board, committee and other related meetings.
- To provide and encourage timely and open communications.
- To complete a yearly performance review of the CEO and CEER.
- To act as an ambassador of the organization by providing quality, consistent representation of the organization to constituency groups, including but not limited to funders, nonprofit organizations, participants, government agencies, and community members.
- To participate in/support fund development efforts, including making a personal financial contribution.
- To provide strategic direction and support by understanding key trends, issues, opportunities and challenges.
- To complete a yearly assessment of the Board of Directors' performance and achievement of goals included in the Board and committee work plans.
- To provide solid fiscal and human resource oversight.
- To develop and maintain solid nominating, Board development, and Board retention policies and practices.
- To understand and question any actions that pertain to the Board's legal responsibilities and to abstain from any actions that might lead to a "conflict of interest."

#### **Qualifications Required**

- Ability to rise above personal bias/prejudice, for the common good and needs of the organization as a whole.
- Ability to look at both the present and future with vision and perspective.
- Competency to judge an idea on its own merit.
- Ability to work in concert with other volunteers and to partner with staff as appropriate.
- Ability to express frank and honest opinions.
- Willingness to tackle each important and demanding task.